



ESTD-1985

## KALINAGAR MAHAVIDYALAYA

Government Aided College Affiliated to the West Bengal State University

P.O.: KALINAGARHAT. NORTH 24 PARGANAS. PIN: 743442. PHONE-9091899593

### Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

#### Year 2018-19

Plan of Action	Achievements
Academic Calendar & Teaching plan for the session 2018-19	<p>The college planned &amp; organized the teaching, learning &amp; evaluation schedules on the basis of academic calendar.</p> <p>All the departments prepared their teaching plans as per their syllabus.</p> <p>Syllabus distributed among teachers displayed in the college website as course plan.</p> <p>Teachers followed the class schedule as per routine developed by routine sub-committee.</p> <p>Departmental meeting was conducted before commencement of the session.</p>
Submission of the data of All India Survey of Higher Education (AISHE)	Data of AISHE 2018 successfully uploaded & certificate received
Institutional efforts to provide an inclusive environment and diversities	<p>Various programmes were organized to ensure holistic development of the students like</p> <ul style="list-style-type: none"> <li>• Celebration of Independence Day</li> </ul>



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	<ul style="list-style-type: none"><li>• Celebration of Teachers Day</li><li>• Celebration of Republic Day</li><li>• Celebration of National Youth Day</li><li>• Celebration of NSS day</li><li>• Celebration of International Mother Language Day</li></ul>
Transparency in the admission process for the session 2018-19	<ul style="list-style-type: none"><li>• Online admission system implemented for ensuring transparency in admission process.</li><li>• Admission of the students were made on the basis of merit</li><li>• Prospectus had been made for institutional index</li></ul>
Academic and administrative evolution	Proposal for Academic and Administrative Audit visit submitted to Governing body for further processing.
Innovative process adopted in teaching and learning	<ul style="list-style-type: none"><li>• Tutorial system was enabled advance learners to reach excellence and the slow learners to reach the minimum qualifying level.</li><li>• Outgoing B.A./B.Sc. students' evaluation reports analyzed</li><li>• ICT technology adopted by the teachers often.</li></ul>
Organize seminar/extension lectures/ workshop	Five seminars/extension lectures were organized
Publication by faculty	Dr. Kalyan Kumar Mandal published a book during this period.
Paper presentation by faculty member	Few faculty members presented papers in seminar/workshops. Similarly, few of them participated.



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Refresher /orientation /short term course attended by faculty member	Two faculties were attended refresher course in different disciplines.
Computerization of the office	<ul style="list-style-type: none"><li>• Computerization of the Accounts Section &amp; office (Admission Section)</li><li>• Bio-metric attendance system implemented</li></ul>
Encourage students to participate in NSS	Few NSS programme organized under the supervision of Coordinator Subrata Biswas (Regular programme)
Career advancement for faculty members	One faculty promoted from Assistant to Associate professor
Appointment of new faculty	<ul style="list-style-type: none"><li>• Request for acceptance of the resignation of Dr. Priyanka Dutta, Assistant Professor in Education, new regulation for vacancy as per ROA submitted to The West Bengal College Service Commission.</li><li>• Requisition of Guest faculty submitted to Governing body for further processing.</li></ul>
Appointment of non-teaching staff	Appointment panel sent to the concerned department of the Government for approval.

Signature

IQAC Coordinator

**Coordinator**  
**Internal Quality Assurance Cell**  
**Kalinagar Mahavidyalaya**

Signature

**Teacher-in-Charge**  
**Teacher-in-charge**  
**KALINAGAR MAHAVIDYALAYA**